



# TRANSPARENCY POLICY



## 1. INTRODUCTION

PROYTEC PANAMA Corp. providing high quality services, financing, and investments, in line with the requirements, needs, and objectives of its customers in terms of strategy, implementation and business development, taking into account the impact on the environment, on people's well-being and in the reference community.

- 1.1. PROYTEC PANAMA Corp. supports, finances, and participates directly or indirectly with other companies in the development of projects concerning natural resources, ecosystem, and environment, in the fields of construction, energy, waste, recycling, water, air, health, food and technology, in order to improve the quality of life of the beneficiaries by obtaining financial resources on the international capital market.
- 1.2. PROYTEC PANAMA Corp. also supports, finances, and invests in projects of small businesses, women entrepreneurs, and young people because these are the engine of the economy.
- 1.3. PROYTEC PANAMA Corp. does not exclude projects in Emerging Markets and Third World countries.
- 1.4. All projects that are considered must comply with ESG (Environmental, Social and Governance) principles with particular attention also and above all to the rights of workers and beneficiaries.

## **2. STATEMENT OF PURPOSE AND SCOPE**

- 2.1. The TRANSPARENCY POLICY of PROYTEC PANAMA Corp. establishes the principles that guide the public disclosure of information relating to the Company's activities, as well as the scope and type of information and data that it regularly discloses.
- 2.2. Information and disclosure of data related to agency cooperation and congressional oversight are not subject to this policy.
- 2.3. The TRANSPARENCY POLICY of PROYTEC PANAMA Corp. establishes the principles that guide the public disclosure of information relating to the Company's activities, as well as the scope and type of information and data that it regularly discloses.
- 2.4. Information and disclosure of data relating to services, investments, and financing (possibilities, terms and conditions) are subject to this policy.
- 2.5. Until the time of the financial intervention, the personal details of investors and lenders and any cooperation with other companies cannot be made public.
- 2.6. PROYTEC PANAMA Corp. will not disclose information that could violate its mission-critical commitment to protecting confidential corporate information.
- 2.7. This would be contrary to the legitimate expectations of customers, who must be able to disclose detailed and/or sensitive information to PROYTEC PANAMA Corp. without fear of compromising the confidentiality of their projects or other proprietary information that would limit competition in the market.
- 2.8. PROYTEC PANAMA Corp. will also not disclose information that is protected by law or that would be impossible for PROYTEC PANAMA Corp. to collect in a systematic and reliable manner.
- 2.9. It is essential that the benefits of transparency are balanced with the benefits of safeguarding, promoting, and preserving internal analysis, evaluation and acceptance processes that can lead to more informed and collaborative and participatory decision-making, as well as more thoughtful policies.
- 2.10. PROYTEC PANAMA Corp. discloses information regarding its activities and internal operations to contribute to the transparency of assistance flows.

### **3. IMPLEMENTATION AND OVERSIGHT**

- 3.1. This policy is implemented and supervised by the Chairman of the Transparency Committee, composed of representatives from different areas of the Company.
- 3.2. The composition and membership of the Transparency Committee will be always publicly available in PROYTEC PANAMA Corp.'s website.
- 3.3. PROYTEC PANAMA Corp. regularly makes available to the public:
  - a) information on the support provided by the Company to customers for the development of projects
  - b) performance metrics used for project analysis, evaluation, and acceptance
  - c) the necessary conformity of projects with human rights, the environment, labor, and social policies
- 3.4. PROYTEC PANAMA Corp. provides information about its activities directed to an individual customer exclusively to the customer concerned to safeguard privacy.
- 3.5. PROYTEC PANAMA Corp. maintains a database on its own cloud and maintains data of requests for services, investment or financing accepted if subsequently successful.
- 3.6. PROYTEC PANAMA Corp. also maintains customer data that for any reason are considered by one or more Committees of the Company (Credit Committee, Ethics Committee, Transparency Committee, Scientific Committee) as non-compliant with the Principles, Rules and Conditions that are communicated by the Company even before assuming the request for intervention by the customer.
- 3.7. In the latter case, in relation to the seriousness of the default, PROYTEC PANAMA Corp. reserves the right to notify the international financial circuit of the customer's default.

#### **4. CORPORATE INFORMATION**

- 4.1. It is the policy of the Board of Directors to provide as much public visibility as possible to its practices and decisions, while respecting all information about individual customers, sensitive project information, and confidential company information.
- 4.2. Summaries of requests, acceptances and successful transactions are published on the public website of PROYTEC PANAMA Corp.
- 4.3. The Download section of the PROYTEC PANAMA Corp. website contains all public documents of the Company as well as information on its articles of association.

#### **5. FEEDBACK**

- 4.4. PROYTEC PANAMA Corp. recognizes that meeting the reasonable information needs of the public is critical to its transparency, effectiveness, and public trust.
- 4.5. To this end, PROYTEC PANAMA Corp. strives to be as transparent as possible, while balancing the interests of all stakeholders.
- 4.6. Further feedback on ways PROYTEC PANAMA Corp. can improve transparency can be directed to [proytec@proytecpanama.com](mailto:proytec@proytecpanama.com)